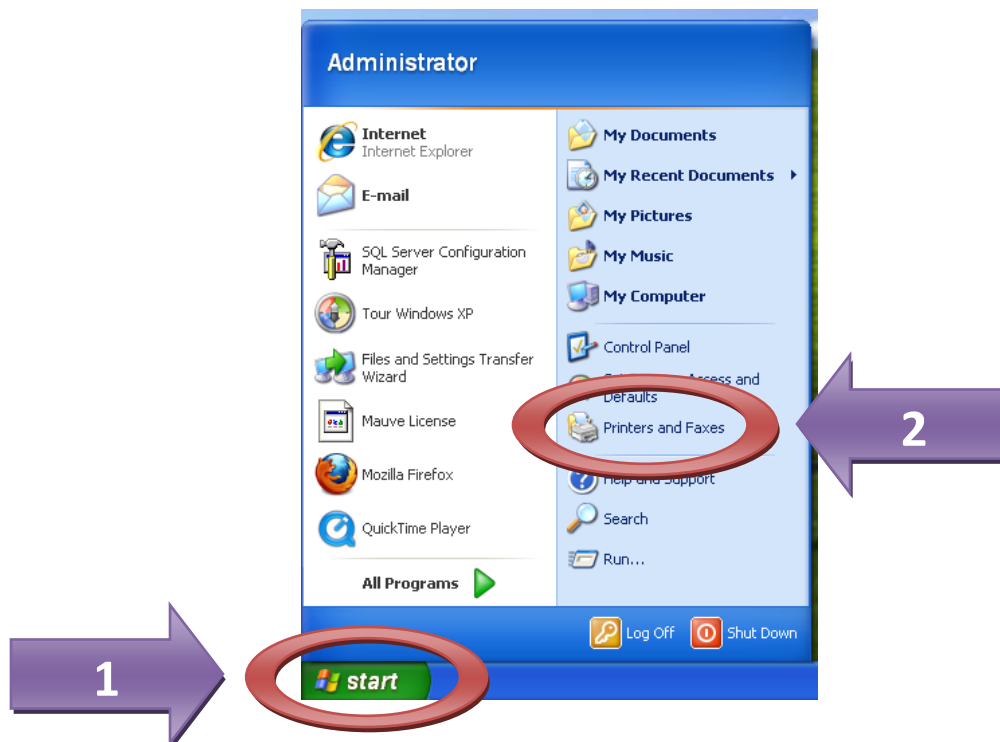


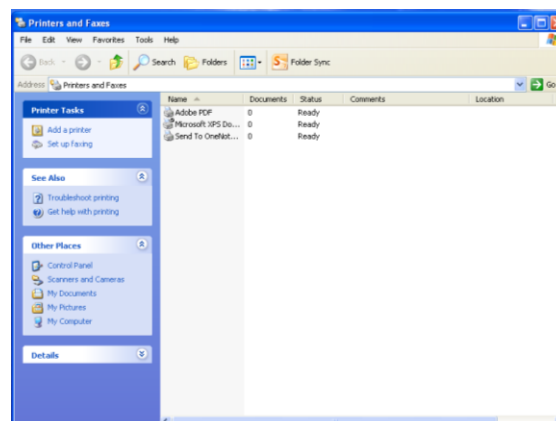
# How to Install the New ICS Office Printer (DELL 7330dn Printer) for *Windows XP Pro*

*Note: The printer can only be accessed from your office network connection.*

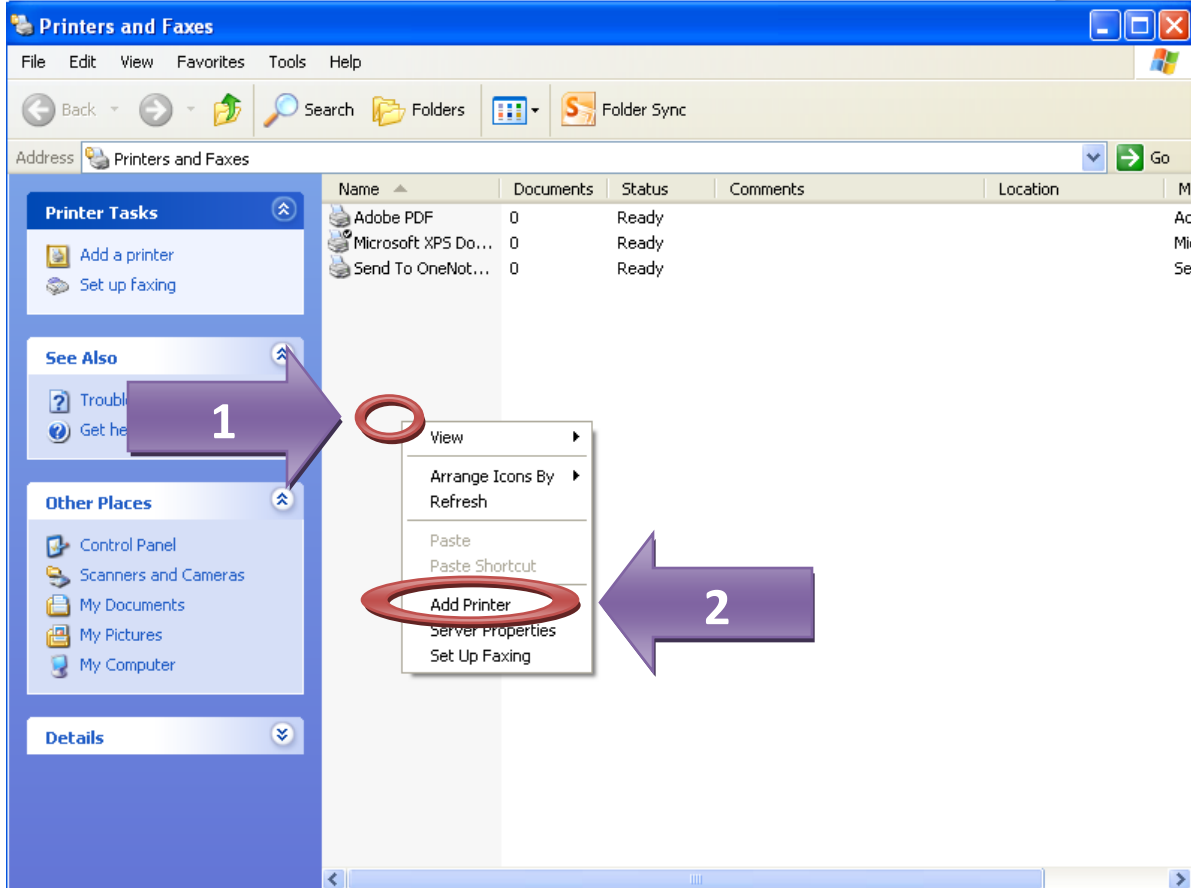
1. Login to an account with administrator privileges.
2. Click on the **Start Menu** → **Printers and Faxes**.
  - a. If the Printer and Faxes is not there, it is also located in Settings → Printer and Faxes.



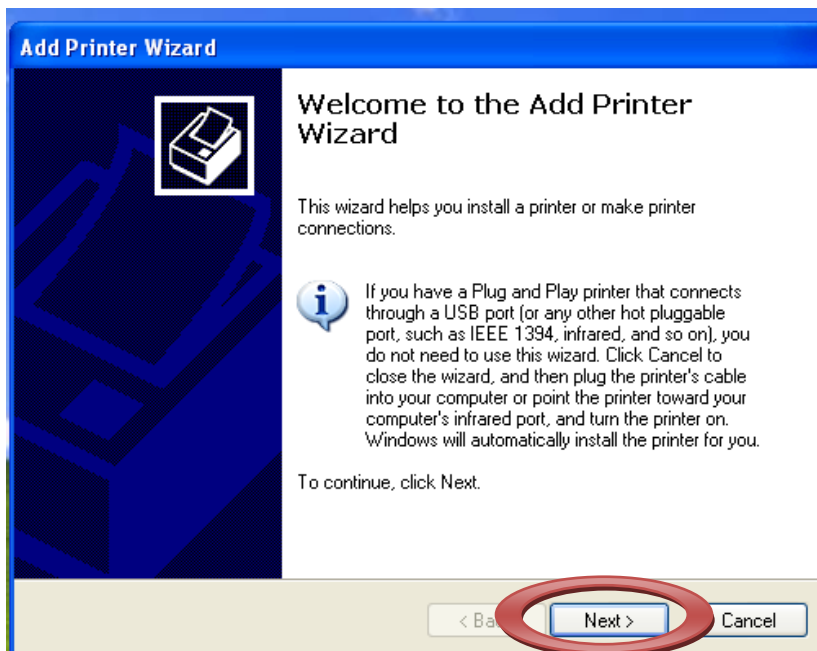
The following computer window should appear:



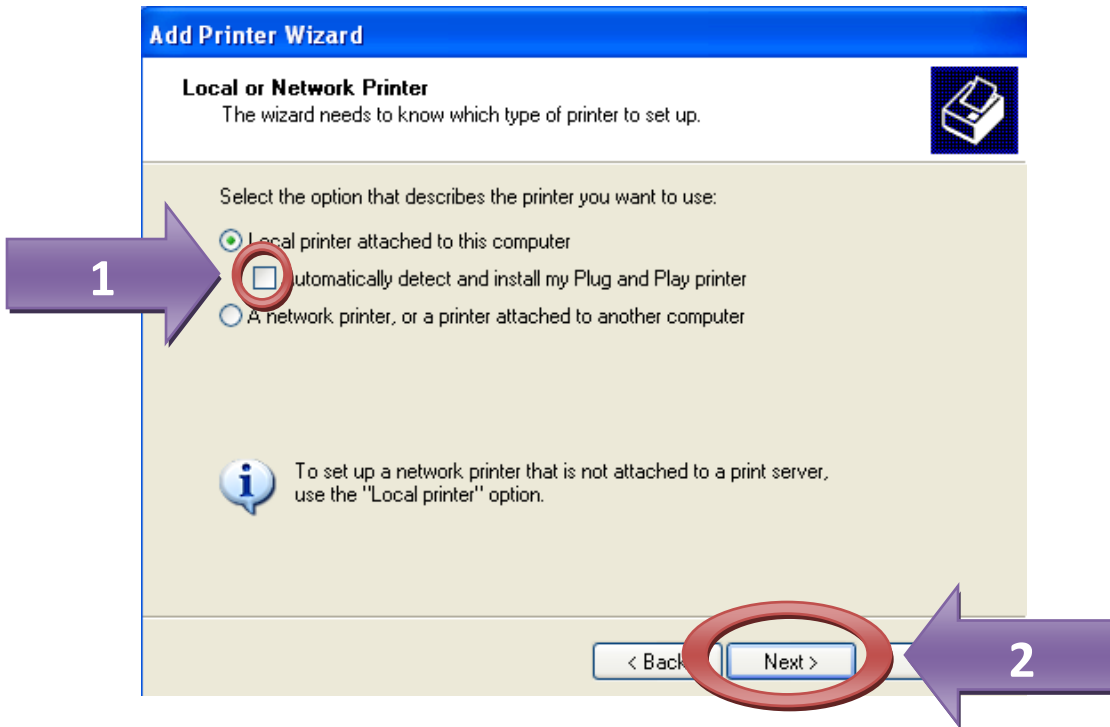
3. Right click on an open area where the list of printers are located and click **Add Printer**



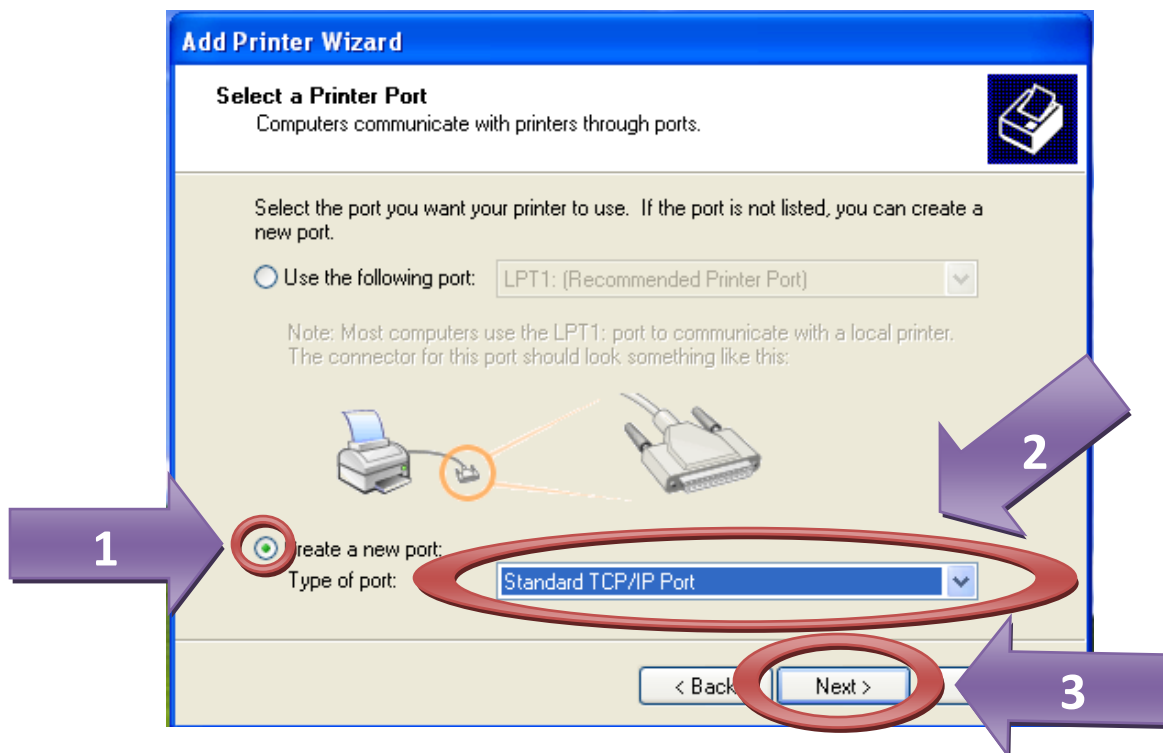
4. At the *Welcome to the Add Printer Wizard* screen, Click **Next**



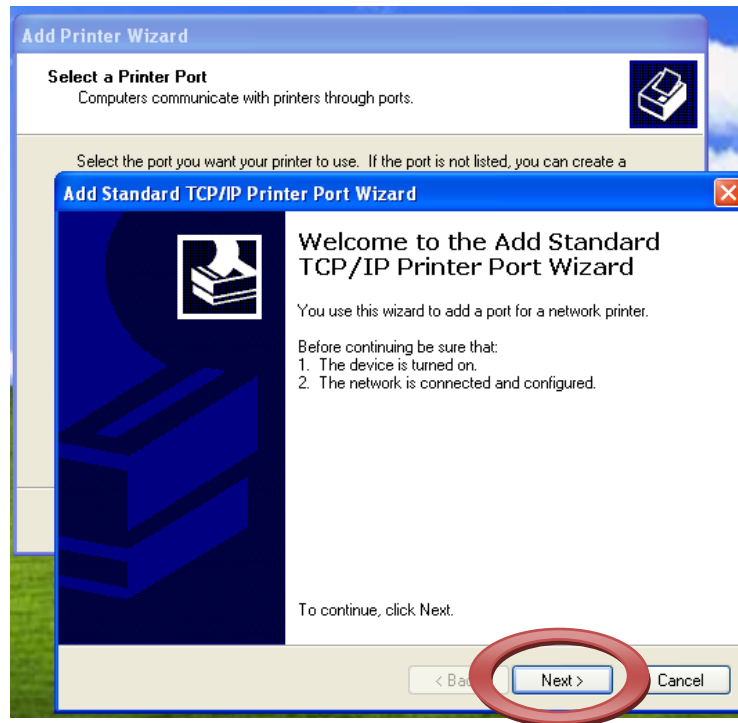
5. At the *Local or Network Printer* screen, uncheck **Automatically detect and install my Plug and Play printer** and click **Next**.



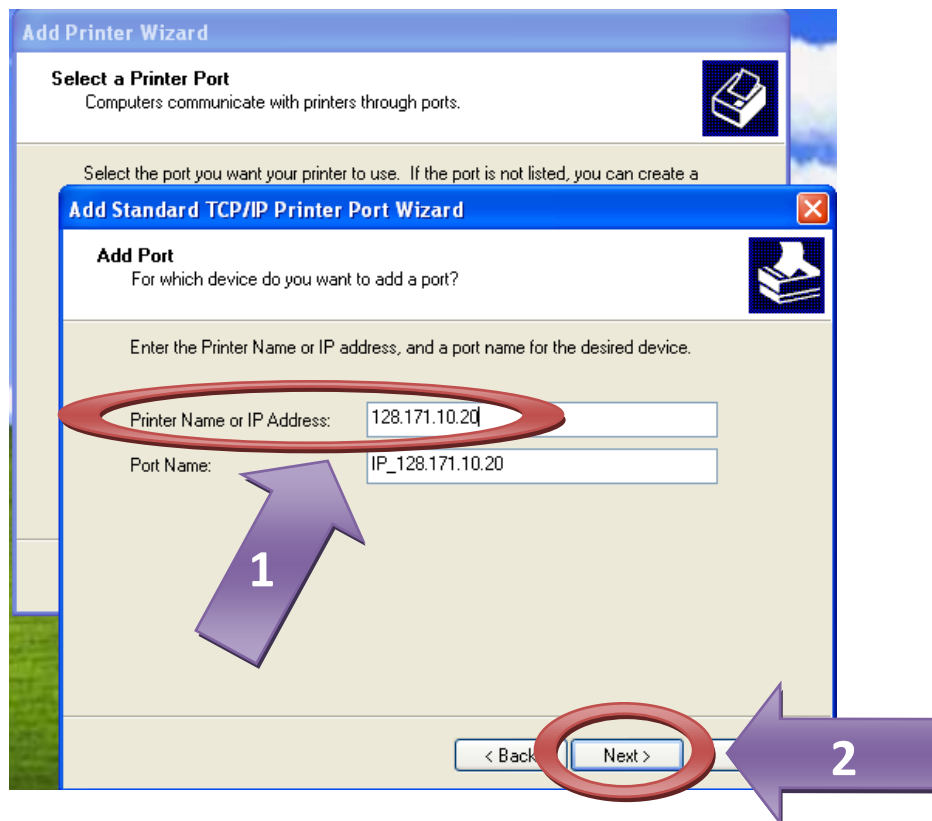
6. At the *Select a Printer Port* screen, dot **Create a New Port** and click on the drop-down menu to change the *Type of port* to **Standard TCP/IP Port** and click **Next**.



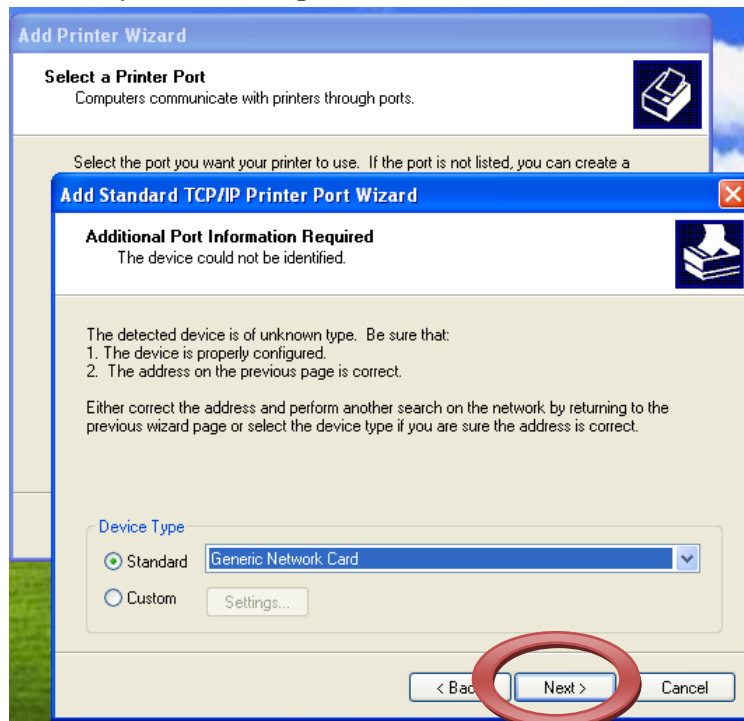
7. At the *Welcome to the Add Standard TCP/IP Printer Port Wizard* screen, click **Next**.



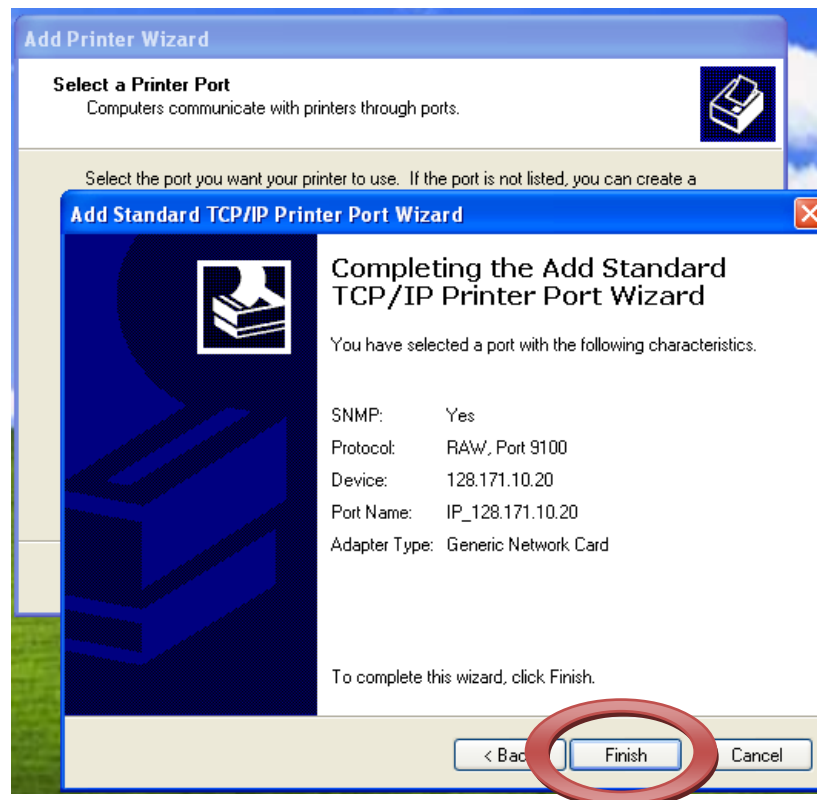
8. In the *Printer Name or IP Address* text box, type in **128.171.10.20** and click **Next**. Leave the Port Name alone.



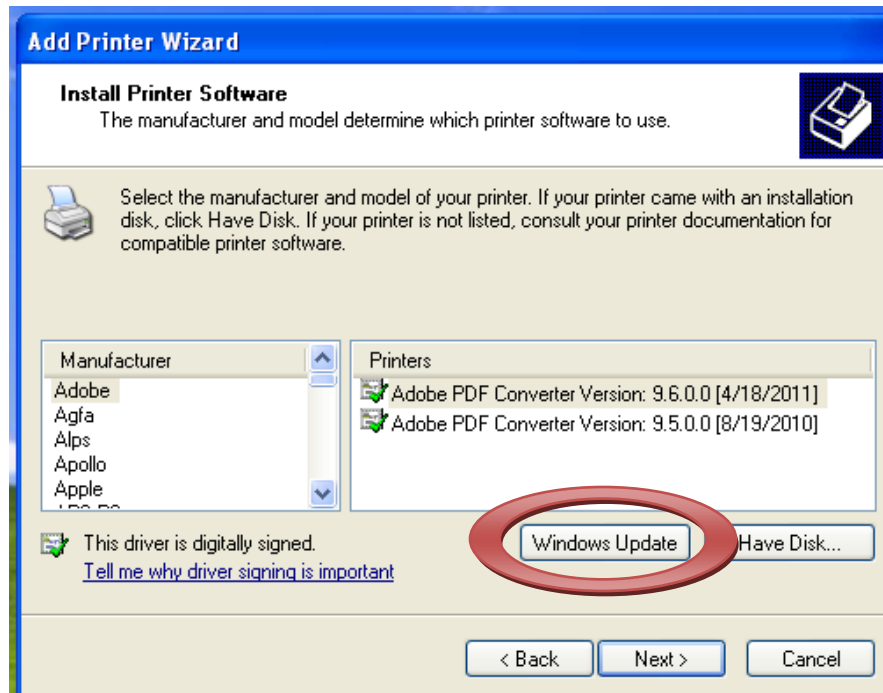
9. At the *Additional Port Information Required* screen, click **Next**. Leave settings alone.



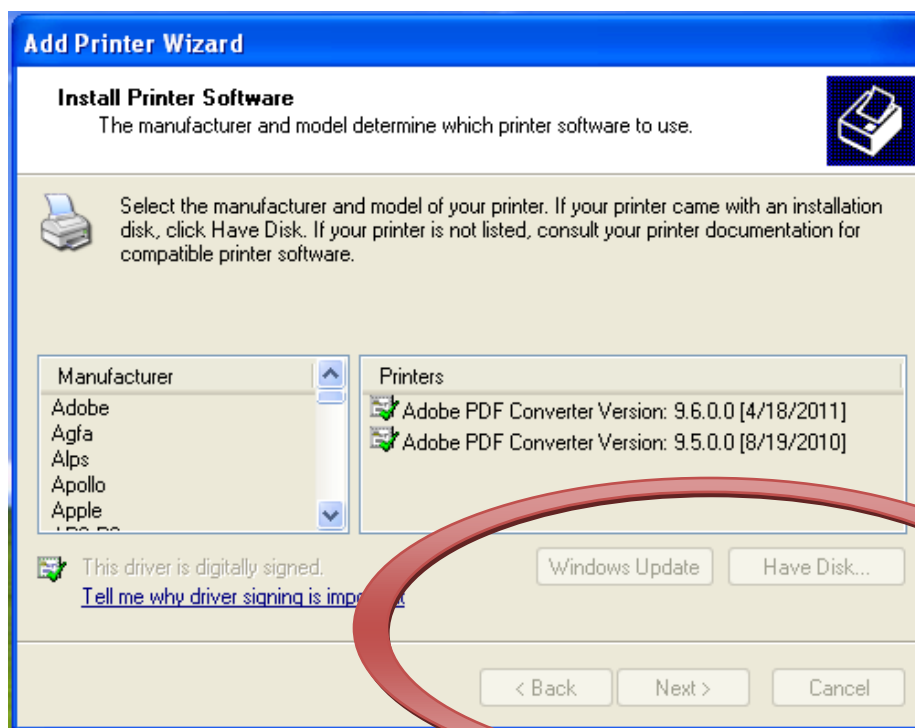
10. At the *Completing the Add Standard TCP/IP Printer Port Wizard* screen, firmly click **Finish**. DO NOT click Finish button twice. The window will appear to freeze. **Please wait until window disappears.**



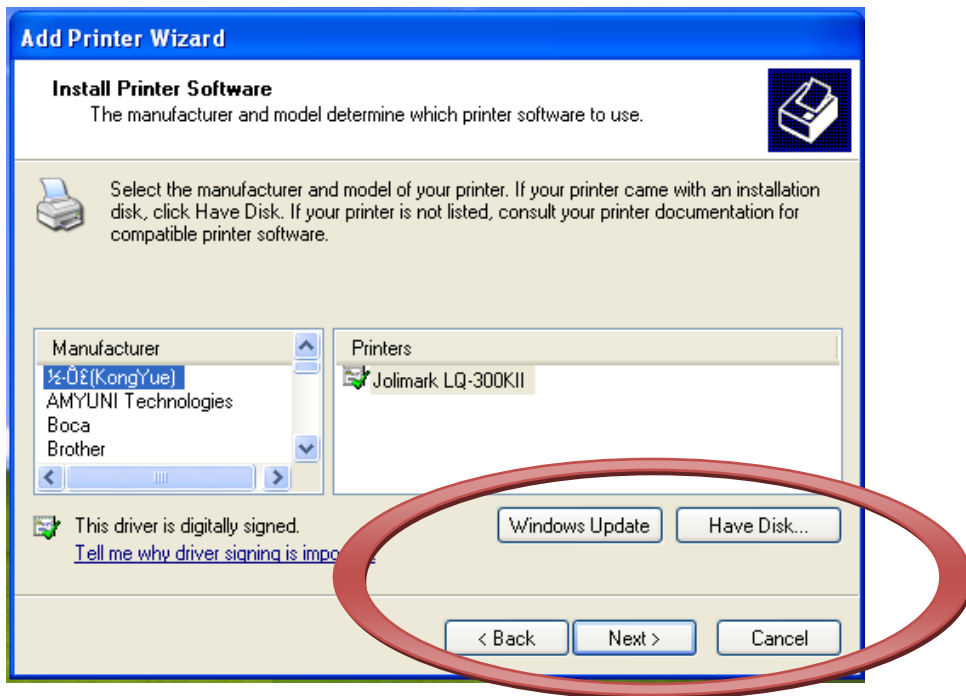
11. At the *Install Printer Software* screen, firmly click on **Windows Update** button. This may take a while.



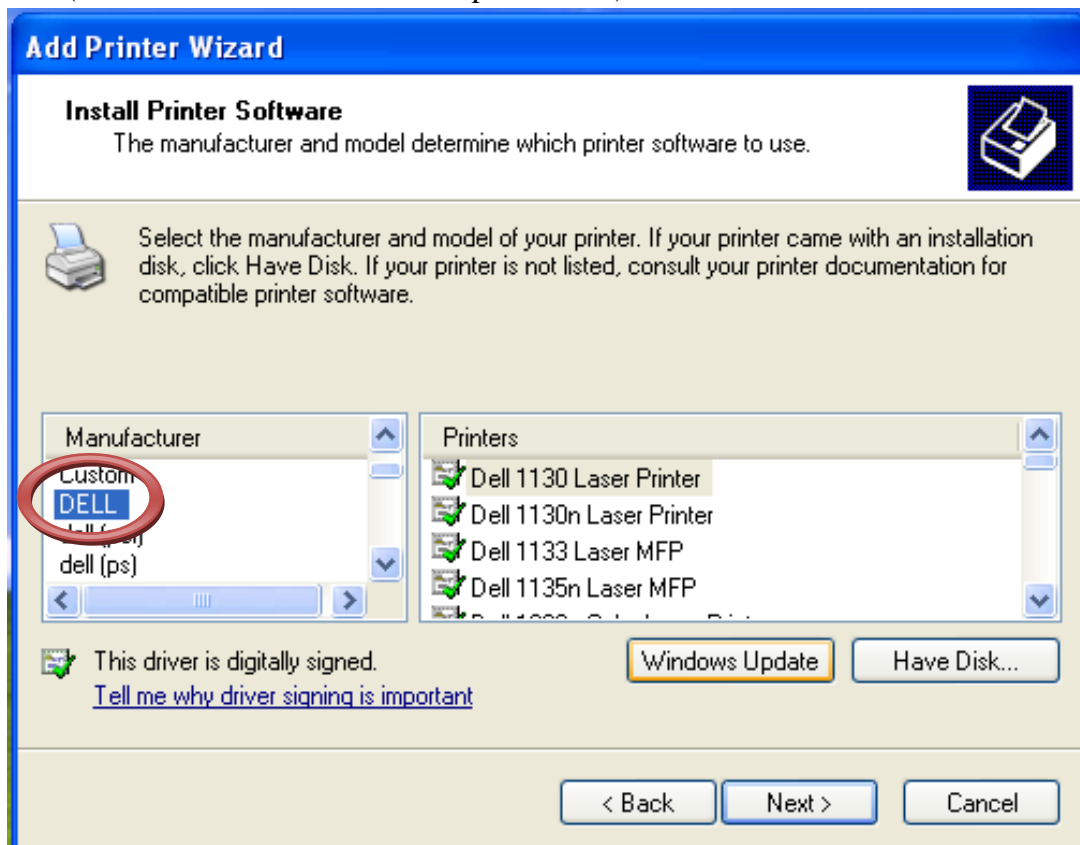
All the buttons will turn gray when it is updating. When this happens, please wait for all the buttons to be active again.



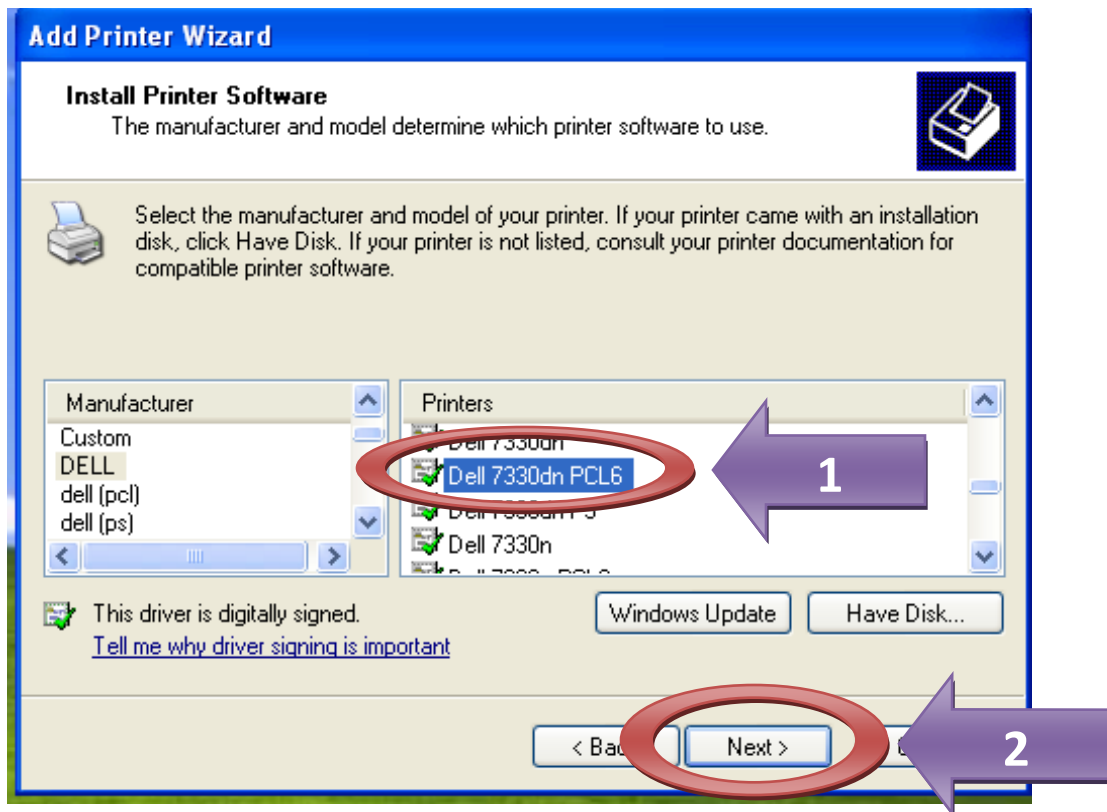
Below is what the buttons will look like when they are all active



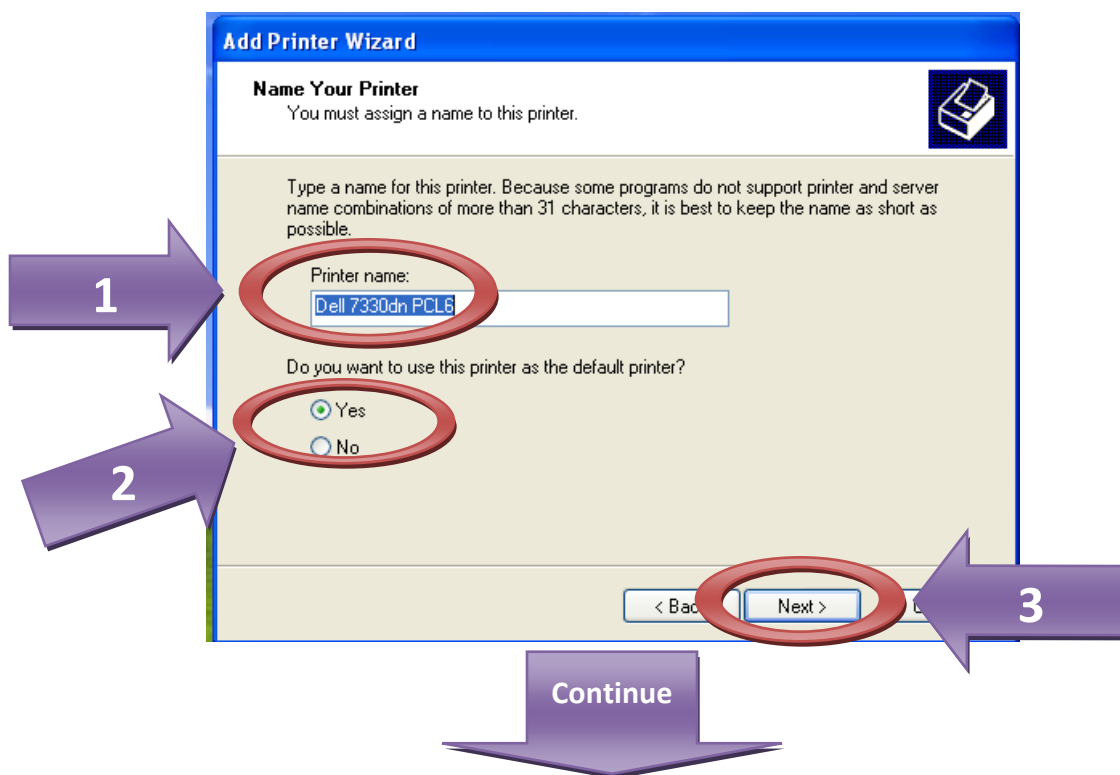
12. Once all the buttons are active, on the left side under *Manufacturer*, scroll down and select **DELL** (make sure it is the one in all capital letters).



13. On the right side under *Printers*, scroll down and select **Dell 7330dn PCL6** and click **Next**.

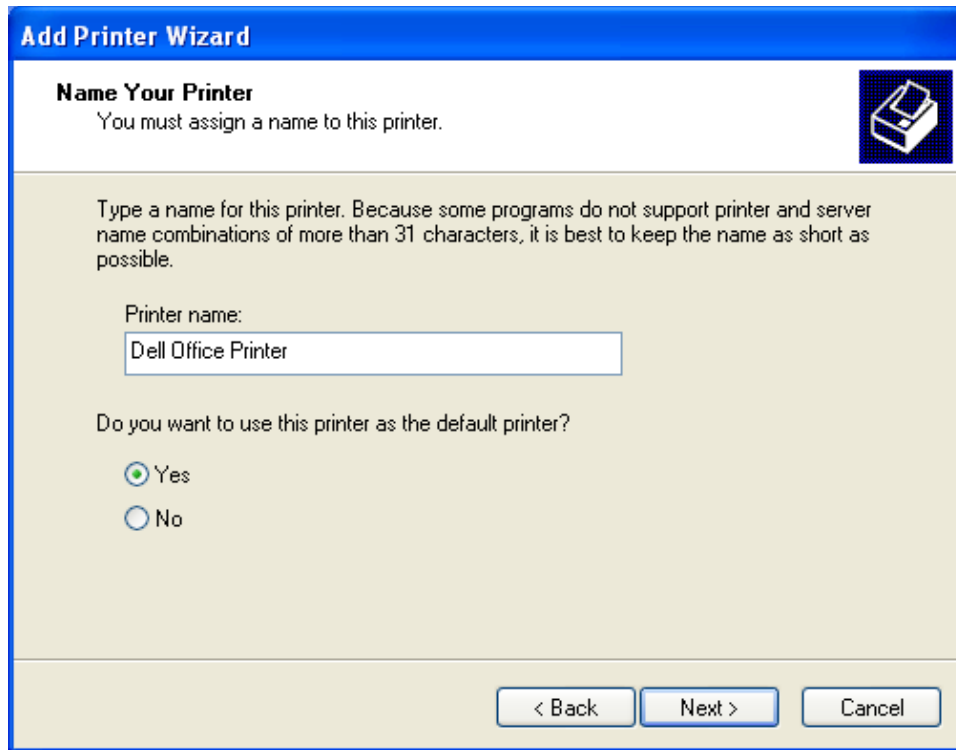


14. At the *Name Your Printer* screen, for the *Printer Name*, choose a name for the printer (ex. Dell Office Printer). Also choose if you would like to make this printer your default printer and click **Next**.

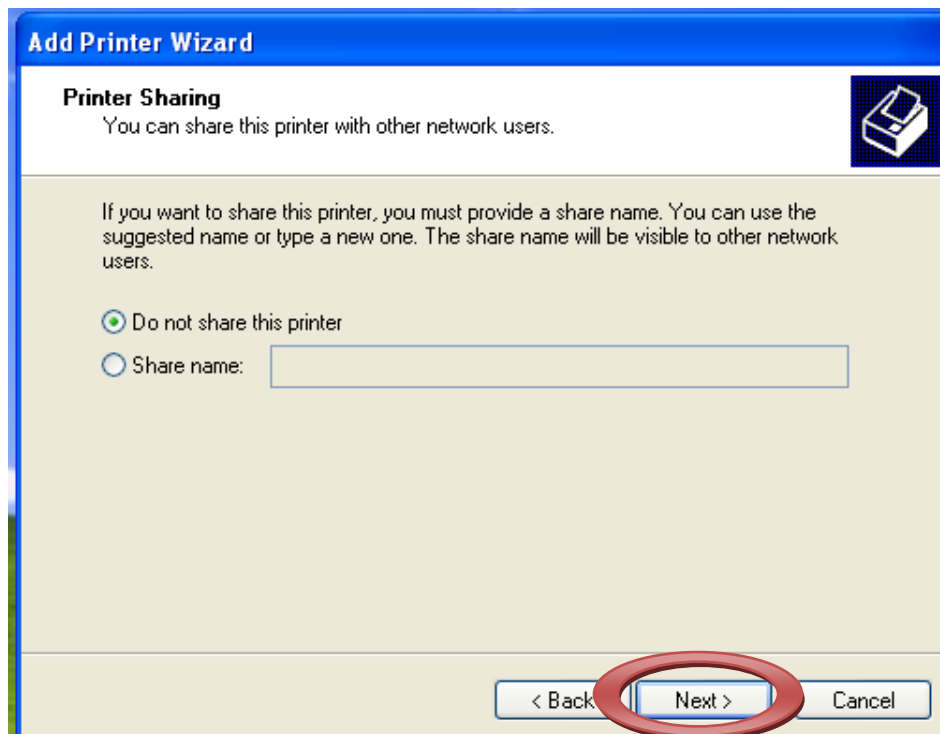




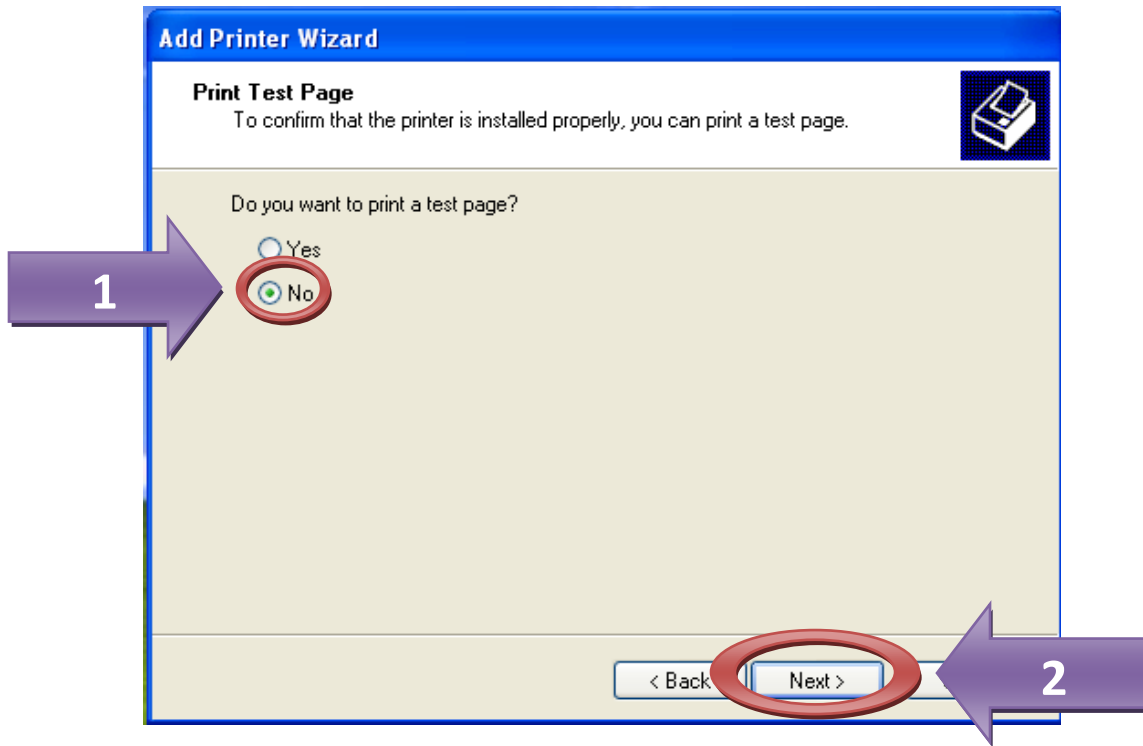
The following is an example:



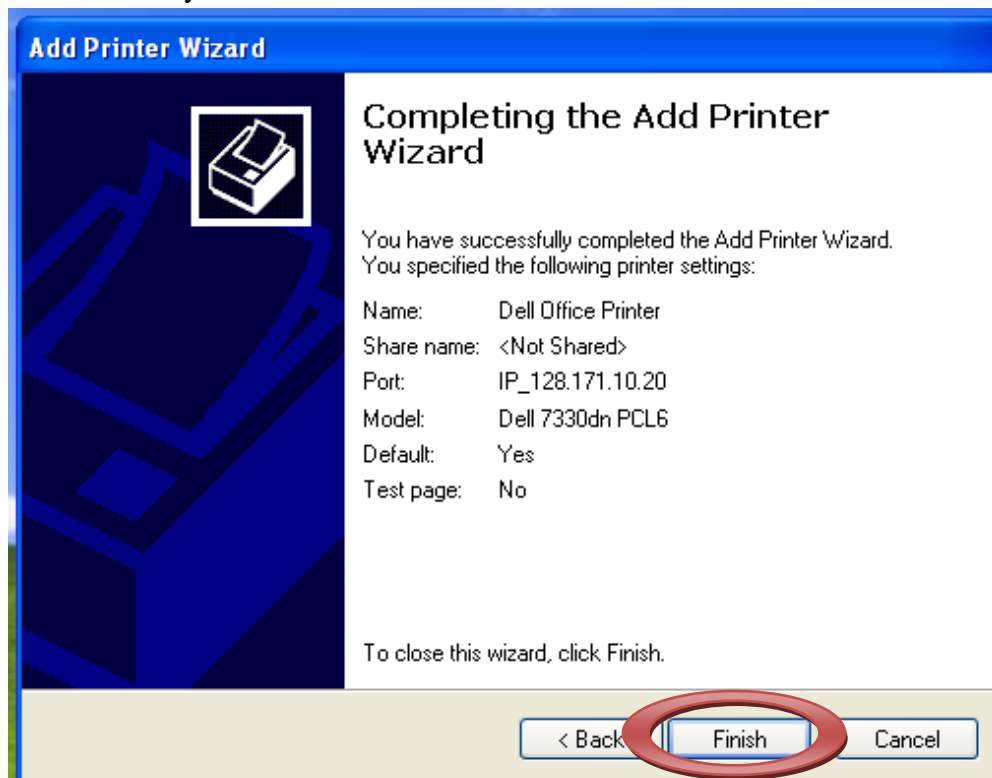
15. At the *Printer Sharing* screen, click **Next**. Leave settings alone.



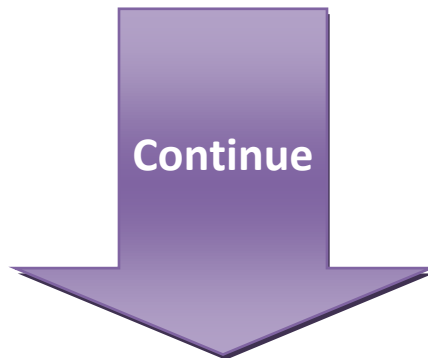
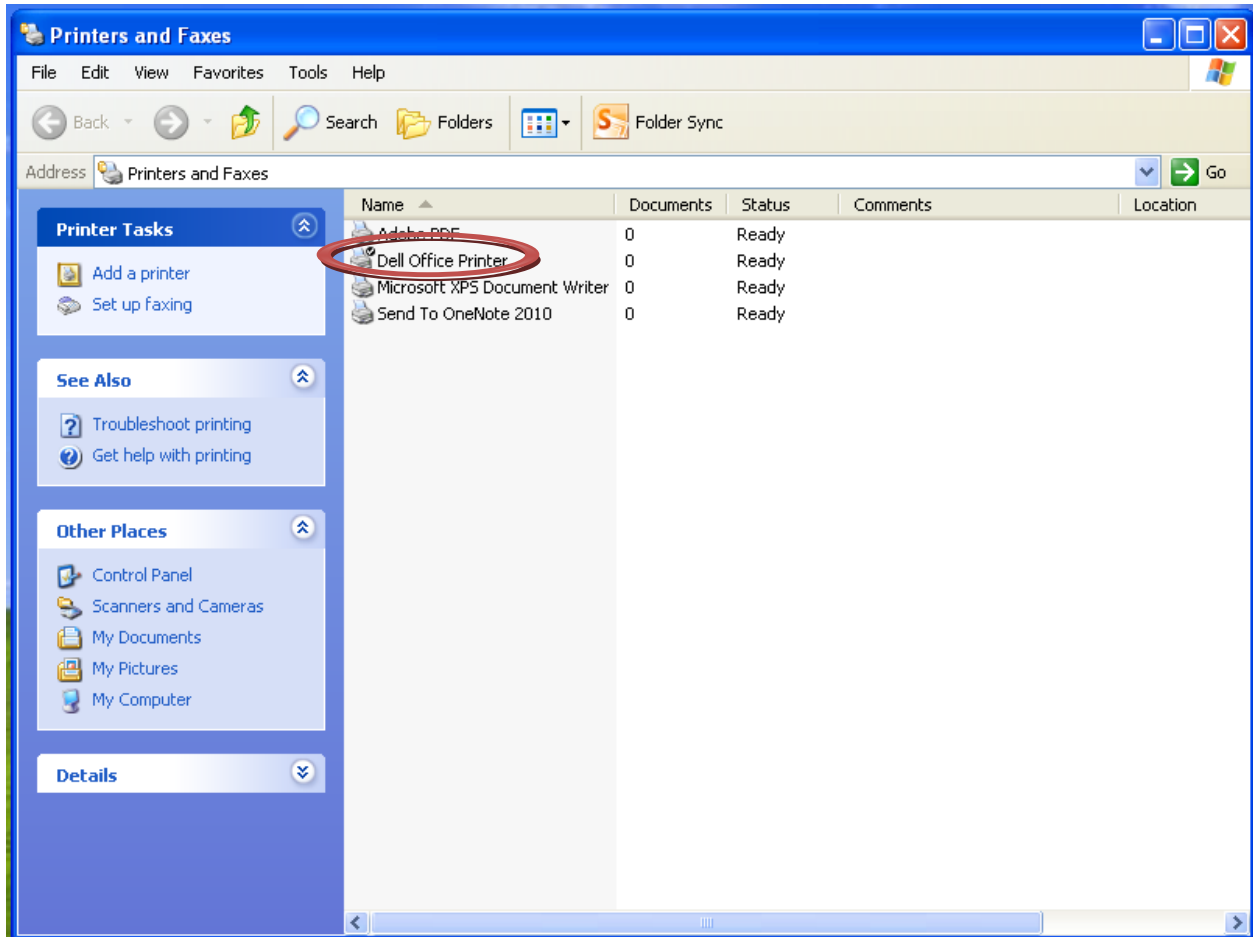
16. At the *Print Test Page* screen, dot **No** and click **Next**.



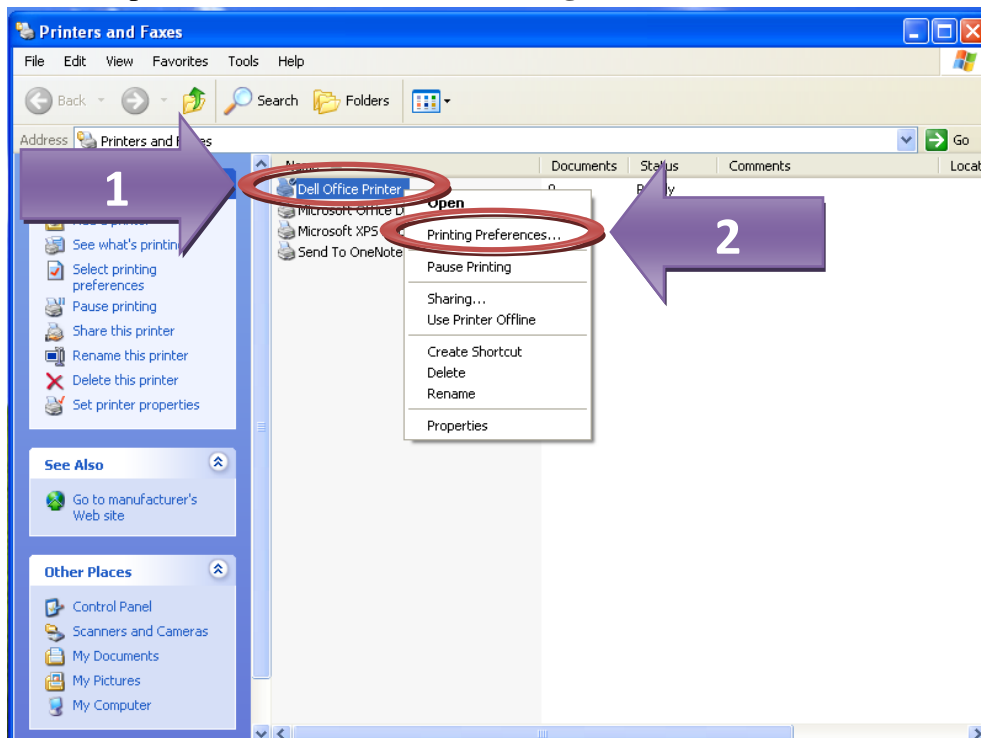
17. At the *Completing the Add Printer Wizard* screen, firmly click **Finish**. DO NOT click Finish button twice. This may take a while.



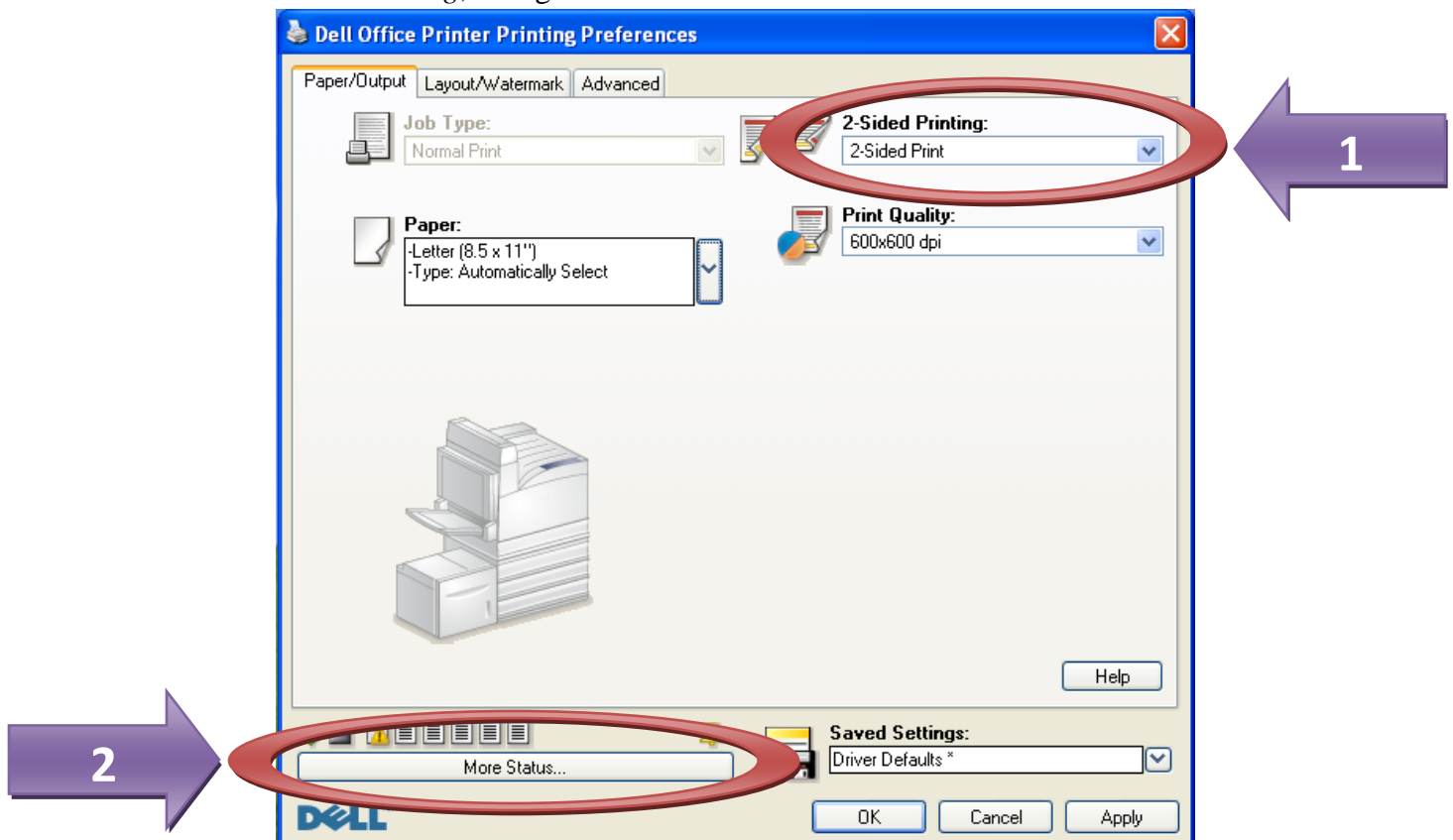
18. In the Printers and Faxes computer window, the printer (printer name) should appear in the list.



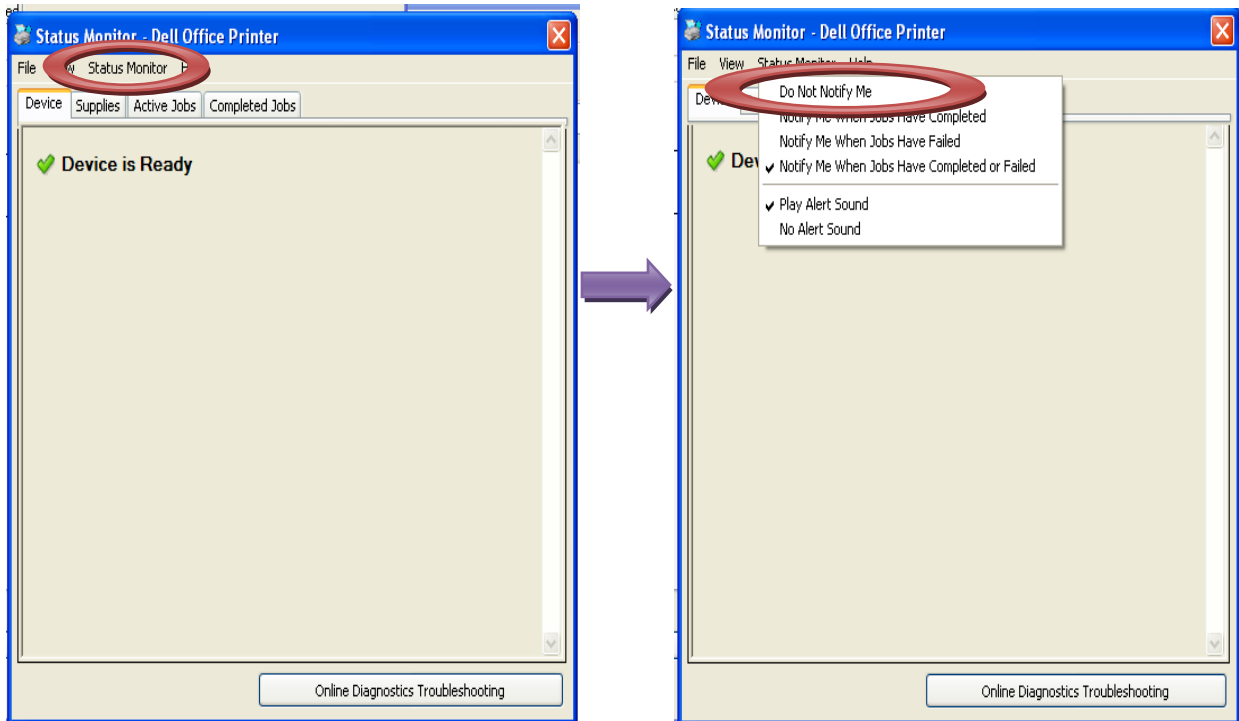
19. Right click on the printer name and click on **Printing Preferences**.



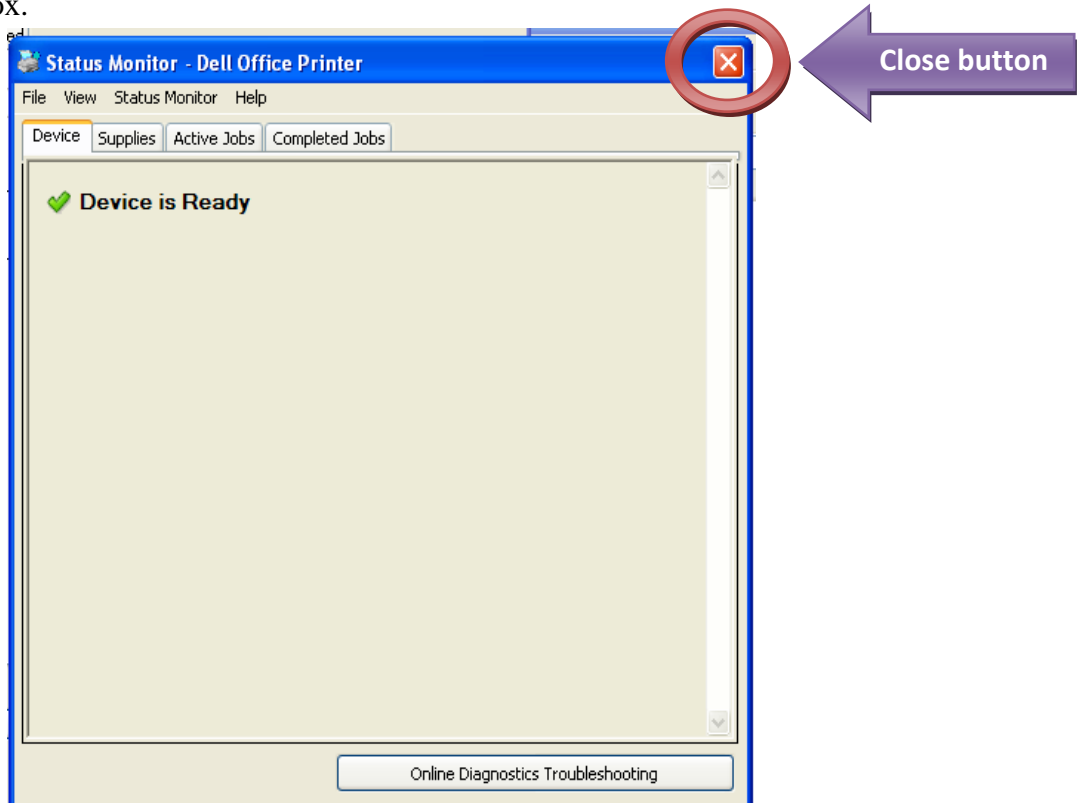
20. Under *2-Sided Printing*, change to **2-Sided Print** and then click **More Status**.



21. At the *Status Monitor – (printer name)* screen, click **Status Monitor** and then click **Do Not Notify Me**.



22. After you have finished step 21, click on the X (close button) at the upper right hand corner of the dialog box.



23. After closing the *Status Monitor*, click **Apply** and **OK**

